

GOA STATE CO-OPERATIVE MILK PRODUCERS' UNION LIMITED
CURTI PONDA GOA - 403401

Phone: 0832-2312247

Fax:0832-2315254



TENDER DOCUMENT

Open Tender Document No:Ref No: GMU/PURCH/Butter/23-24/986
Dated:04/08/2023 For Supply of Good Quality Unsalted Yellow Butter
(Cow)

www.goadairy.com

GOA STATE CO-OPERATIVE MILK PRODUCERS' UNION LIMITED
CURTI PONDA GOA.403401

Tender Notice No.GMU/PURCH/Butter/2023-24/986

Date: 04/08/2023

OPEN TENDER NOTICE

Sealed tenders containing two envelope are invited by Goa State Co-operative Milk Producers' Union Limited, Curti Ponda Goa for supply of **Unsalted Yellow Butter (Cow)** from Reputed Suppliers/Manufactures .

Note: 1] Detailed specifications of **Unsalted Yellow Butter (Cow)** along with tender terms and conditions are enclosed with the tender form.

2] Cost of the Tender Form is Rs. 1000/- .

1] Tender form will be issued from **04/08/2023** upto **10/08/2023 upto 05.00 P.M** working days during office hours.

2] Last date of submission of Tender Form is **10/08/2023 upto 05.00 P.M.**

3] Place: Goa State Co-op. Milk Producers' Union Ltd., Curti Ponda Goa.

4] Date of opening of Tender is **11/08/2023 at 11.00 A.M.**

The Goa Milk Union reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.

Date: 04/08/2023

Place: Curti Ponda Goa.

Sd/-

Managing Director

Goa State Co-operative Milk Producers' Union Limited

GOA STATE CO-OPERATIVE MILK PRODUCERS' UNION LIMITED
CURTI PONDA GOA.403401

SEALED TENDER FOR SUPPLY OF **Unsalted Yellow Butter (Cow)** FOR GOA DAIRY
PLANT.
TWO ENVELOP METHOD

The tender shall be submitted in the two envelopes method. One of which will be called “Envelope of Technical Offer” and other one a “Commercial Envelope” or “Envelope of Rates”.

A) The envelope of Technical offer shall contain the following documents:

- 1] (a) **Cash receipt / Demand Draft / NEFT / RTGS details of Rs.1000/-** as a Tender Form fees.
- (b) **EMD amount Rs. 25,000/- as per statement below** By way of **Cash receipt** or **Demand Draft / Nationalised Bank Guarantee** having minimum 6 month validity on the value quoted against each item in the Commercial envelop or Envelope of Rates. DD in favour of Chairman, **Goa State Co-operative Milk Producers' Union Limited**, payable at Ponda Goa. **NEFT / RTGS details if amount is transferred online. Copy of MSME Certificate if opted for exemption.**
- 2] General Profile of Tenderer. (Annexure – C)
- 3] General Terms & Condition of the Tenders (Annexure – A)
- 4] Copy of FSSAI License
- 5] GST Registration Certificate
- 6] Income Tax Return file Acknowledgement for the Assessment year 2021-22 and 2022-23.
- 7] MSME registration certificate / National Small Industries Corporation registration certificate if applicable for EMD exemption.

NOTE: Above documents must be submitted in the “Technical Offer” envelope failing which “Commercial Envelope” of such tenderers will not be opened.

B} Commercial Envelope or Envelope of rates shall contain the following documents:-

- 1] The price offered by the tenderers which is duly signed.----- **Annexure -**

Both the above envelopes shall be separately sealed and marked clearly as (A) “**TECHNICAL TENDER ENVELOPE** and (B) **COMMERCIAL TENDER ENVELOPE OR ENVELOPE OF RATES.**

These envelopes shall be kept together in a big envelope, which shall also be sealed.

The tenderers shall write:-

- 1) His full name,
- 2) Address,
- 3) Tender Notice number
- 4) Date of opening Etc. On this envelops

**GOA STATE CO-OPERATIVE MILK PRODUCERS' UNION LIMITED
CURTI PONDA GOA.403401**

ANNEXURE - A

**GENERAL TERMS AND CONDITIONS OF THE TENDERS FOR
PURCHASE OF UNSALTED YELLOW BUTTER (COW) THROUGH
OPEN TENDER .**

1. A Tenderer must purchase his tender form in person, from the Accounts Section of Goa State Co-op.Milk Producers Union Limited, Curti Ponda Goa or download form from our websitr www.goadairy.com and to be submitted along with the tender fees of Rs. 1000/- (Rupees One Thousand Only) in the form of Cash receipt/DD in envelop of Technical offer. Tenders without tender fees will be summarily rejected.
2. Reputed manufacturers /Co-Operative milk Unions/Milk Federations equipped with sophisticated technology with storage facility and sound financial capability for manufacturing butter can participate in the tender.
3. Bidder should quote rates for F.O.R destination including all taxes & other costs.
4. E.M.D amount @ 25,000/- on the value quoted against the total amount of butter By way of RTGS/NEFT shall be credited by the tenderer which will be converted as performance security till the supply of butter of successful bidder. If the bidder is applicable for EMD exemption attach necessary documents for the same.(attach MSME registration certificate /National Small Industries Corporation registration certificate)
5. **Performance Security**:-The successful bidder who are exempted from EMD have to submit the performance security amount (3% of total amount of butter) in the form of Account payee Demand draft or Bank Guarantee from commercial bank which is valid for minimum 60 days.
6. Validity period of a tender shall be for a period of 45 days from the date opening tender.
7. Inspection: GOA STATE CO-OPERATIVE MILK PRODUCERS' UNION

LTD reserves the right to inspect the butter manufacturing unit before purchase of butter.

8. Supply:-Supply as per specifications schedule(D) given by purchase department of Goa Milk union after receipt of Purchase Order. Butter should be dispatched in insulated van & should be properly covered under transit insurance, however the supplier will be responsible until the entire material arrives in good condition. Butter will be accepted on working days between 10 am to 4 pm in Goa dairy Cold Store.
9. Successful bidder should attach the certificate of Analysis of butter along with the consignment.
10. Payment Terms.:- Within 7 days on receipt of material at site and after confirmation of the quality of Butter by Production department and Quality control department of Goa Milk Union.
11. Bills: Bills should be prepared in the name of Goa State Co-operative Milk Producers' Union Limited, Curti Ponda Goa in duplicate. Mentioning the basic cost of the butter & other components including taxes separately.
12. Loading & Unloading charges should be paid by supplier.
13. **Financial bid as specified in Annexure "E" shall contain following**
 - a) The price offered by the bidder should be for **PASTEURISED COW BUTTER(UNSALTED)** & should confirm the specifications given in Annexure-D, also market fee will be 1% on the total value of butter to be borne by the bidder

Rate should be as below F.O.R Goa Dairy

Sr. No	a)Cost of Butter per kg in rs.	b)Transport charges,Transit insurance,loading &Unloading charges & any other taxes etc & Market fee(1% of total amount),per kgs in Rs.	c)GST % In Rs.st	Total amount per kg in Rs. (a+b+c)

Sd/-
Managing Director
Goa State Co-operative Milk Producers' Union Limited

I/we read the terms and conditions and agree with the same

Name & Address of Tenderer's

Sign & Stamp

**GOA STATE CO-OPERATIVE MILK PRODUCERS' UNION LIMITED
CURTI PONDA GOA.403401**

ANNEXURE – B (CHECKLIST)

FOR PURCHASE OF 10 MT UNSALTED YELLOW BUTTER (COW)

A).Eligible bidders should submit the following copies for qualifying in technical bid.

- 1. EMD paid by (DD/Cash/Bank Guarantee)**
- 2. Tender form fee cash receipt or DD.**
- 3. General Terms & Condition of the Tenders (Annexure – A)**
- 4. General Profile of Tenderer. (Annexure – C)**
- 5. Copy of FSSAI License**
- 6. GST Registration Certificate**
- 7. Copy of Pan Card**
- 8. Income Tax Return file Acknowledgement for Assessment year 2021-2022 and 2022-2023.**
- 9. MSME registration certificate / National Small Industries Corporation registration certificate if applicable for EMD exemption.**

NOTE:Above documents must be submitted in the “Technical Bid” failing which tender will be summarily rejected.

**THE GOA STATE CO-OPERATIVE MILK PRODUCER'S UNION LTD.
CURTI PONDA – GOA 403 401**

ANNEXURE- C

General Profile of the Tenderer for supply of Pasteurised Cow Butter(unsalted)

1. Name of the Tenderer: _____

2. Address of the Tenderer: _____

3. Mobile No.

4. Email:

5. GSTN:

6. PAN:

7. Payment Details of EMD submitted:

Rs. _____ (in words)

Through Cash/DD RTGS

If paid by DD: DD No. _____

If paid by cash: Cash Receipt No. _____

If paid by RTGS: UTR No. _____

Bank Details:

Bank Name: _____

Account No. _____ Branch _____

Bank Address: _____

IFSC Code: _____ MICR Code: _____

We agree to supply Pasteurized Cow Butter (Unsalted) as per the specification and other technical details as mentioned in the terms and conditions of the tender. We confirm that we

agree to all other terms and conditions of your tender enquiry including the terms of delivery, period of delivery.

We confirm that our offer will remain valid for acceptance for ___ days after the date of opening the tenders.

(Signature, name and designation of the authorized executive of the tendering firm)

For and on behalf of

(Name and Address of the tendering firm)

Date:

Sign.

(Seal of the tendering firm)

GOA STATE CO-OPERATIVE MILK PRODUCERS' UNION LIMITED

CURTI-PONDA-GOA . PIN :403401

Annexure – D

TECHNICAL SPECIFICATIONS FOR PASTEURISED COW BUTTER

Yellow Butter conforming to IS 13690 (Part-I), 1992 and satisfying the requirements of FSSAI Rules. The 25 Kg butter blocks shall be wrapped in food- grade, transparent, unprinted, polythene wrapper/film of minimum 50 micron thickness. Butter paper shall not be used. Outer packing shall be of at least 5-ply cardboard cartons properly gummed/cello taped. The butter shall not be more than Six months old. The Butter shall be made from fresh Cow Milk and it shall be free from any adulterants.

Sl. No.	Characteristic	Yellow Butter
01	Milk Fat,% by mass, Min.	82.0
02	Moisture,% by mass,Max.	16.0
03	Acidity(as LA),% by mass,Max.	0.10
04	Curd, % by mass, Max.	1.5
05	Common Salt, % by Mass, Max.	Unsalted
06	Coliform count, per ml, Max.	5
07	Total Yeast & Mould count, Per ml, Max.	20

Seal & Sign of the Bidder



GOA DAIRY

GOA STATE CO-OPERATIVE MILK PRODUCERS' UNION LTD.
CURTI-PONDA-GOA 403 401

Tender Notice No.GMU/PUR/BUTTER/23-24/ 986

Dated: 04/08/2023

ANNEXURE - E FINANCIAL BID

Name and Address of Tenderer
(Ph. No., Mobile No., Fax. No., Email)

Sr. No	Description	Unit	Qty	Rate in Rs.		GST (in % Only)	GST Amount in Rs.	Total Price per kg In Rs.
				a) Cost Of Butter per kg in Rs.	b) Transport charges & Transit insurance, Market fee (1% of Total Amount), loading, Unloading charges & any Other charges in Rs.			
1	Supply of PASTEURISED COW BUTTER. (UNSALTED)	kgs	10000					
	Total							

NOTES

1. EMD Details

Amount: Rs.- (Rupees Only)
Mode of Payment: DD / CASH/BANK GUARANTEE

2

I/We agree to abide by all terms and conditions as specified in Schedule 'A' & Annexure 'D'

Date
Place

Sign of Tenderer