

**GOA STATE CO-OPERATIVE MILK PRODUCERS' UNION LIMITED**  
**CATTLE FEED PLANT**

**MARVASODO USGAO GOA.403407**

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# ***TENDER DOCUMENT***

***SUB: SUPPLY OF CATTLE FEED RAW MATERIAL TO CATTLE FEED PLANT,  
MARVASODO USGAO GOA***

**GOA STATE CO-OPERATIVE MILK PRODUCERS' UNION LIMITED  
CATTLE FEED PLANT  
CURTI PONDA GOA.403401**

Tender Notice No.GMU /CFP/2019-20/427

Date: 03/04/2019

**TENDER NOTICE**

Sealed tenders containing two envelope are invited by Goa State Co-operative Milk Producers' Union Limited, Cattle Feed Plant, Marvasoddo Usgao Goa for supply of Cattle Feed Raw Materials from Reputed Suppliers .

**Note:** 1] Detailed specifications of Cattle Feed Raw Materials along with tender terms and conditions are enclosed with the tender form.

2] Cost of the Tender Form is Rs 500/- .

1] Tender form will be issued from **03/04/2019 upto 11/04/2019** on working days during office hours

2] Last date of submission of Tender Form is **11/04/2019 upto 1.00 P.M.**

3] Place: Goa State Co-op. Milk Producers' Union Ltd., Curti Ponda Goa

4] Date of opening Tender is **11/04/2019 at 3.00 P.M.**

The Goa Milk Union reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.

Date: 03/04/2019

Place: Curti Ponda Goa.

Managing Director  
Goa State Co-operative Milk Producers' Union Limited

SEALED TENDER FOR SUPPLY OF RAW MATERIALS FOR CATTLE FEED PLANT.

## TWO ENVELOP METHOD

The tender shall be submitted in the two envelopes method. One of which will be called “Envelope of Technical Offer” and other one a “Commercial Envelope” or “Envelope of Rates”.

**A) The envelope of Technical offer** shall contain the following documents:

- 1] (a) **Cash receipt or Demand Draft of Rs.500/-** as a Tender form fees.  
(b) **EMD amount @ 2%** By way of **Cash receipt or Demand Draft / Nationalised Bank Guarantee** having minimum 6 month validity. on the value quoted against each item in the Commercial envelop or Envelope of Rates . DD in favour of **Managing Director, Goa State Co-operative Milk Producers’ Union Limited**, payable at Ponda Goa.
- 2] General Profile of Tenderer. --- **Annexure - A**
- 3] GST certificate.
- 4] Detail information regarding past experience of supply of Cattle Feed Raw material by way of submitting **two Purchase Orders copies from any Co-operative organization involved in cattle feed manufacturing to be attached.**
- 5] Copy of PAN CARD.
- 6] Copy of Income Tax Returns as applicable.

**NOTE: Above documents must be submitted in the “Technical Offer” envelope failing which “Commercial Envelope” of such tenderers will not be opened.**

**B} Commercial Envelope or Envelope of rates** shall contain the following documents:-

- 1] The price offered by the tenderers which is duly signed.----- **Annexure - B**

Both the above envelopes shall be separately sealed and marked clearly as (A) “**TECHNICAL TENDER ENVELOPE** and (B) **COMMERCIAL TENDER ENVELOPE OR ENVELOPE OF RATES.**

These envelopes shall be kept together in a big envelope, which shall also be sealed.

The tenderers shall write:-

- 1] His full name
- 2] Address :
- 3] Tender notice number:
- 4] Date of opening etc.on this envelope.



## **Cattle Feed Raw Material Purchase Tenders Terms & conditions**

1. A Tenderer must purchase his tender form in person , from the Accounts Section of Goa State Co-op.Milk Producers' Union Limited, Curti Ponda Goa or download form from our website [www.goadairy.com](http://www.goadairy.com) and to be submitted along with the tender fees of Rs. 500/- (Rupees five hundred only) in the form of cash receipt /DD in envelop of Technical offer. Tenders without tender fees will be summarily rejected.
2. Rates should be quoted for free delivery to Cattle Feed Plant, Marvasodo Usgao Goa and for the quality guarantee as specified in the tender form enclosed. No changes should be made in the specifications. All details must be filled in strictly as per the specification, given in the tender form only.
3. The tenderer must quote the lowest rates in figures for the unit given in the tender form only.
4. In case of variation in rates quoted in figures the buyer will be at liberty to accept the lower one as the valid offered rate.
5. No complaint will be entertained in connection with the tender on the ground of misquoting, typographical error etc. after opening of the tender.
6. In case of default or new vendor of backing out during validity period by a tenderer after opening of the tender his registration (if registered) is liable to be cancelled and Earnest Money Deposit will be forfeited.
7. Tenderer has to pay **Earnest Money Deposit or Commercial Bank guarantee having minimum 6 months validity @ 2% on total value quoted per Commodity in Cash or by Demand Draft in favour of Goa State Co-operative Milk Producers Union Limited**, Curti Ponda Goa, along with the tender in Envelop of technical offer. Without which tender will not be considered.

The tenderer has to enclose pre receipt for refund of earnest money deposit/ security, so that the same can be refunded within stipulated time after finalizing the tender/contract. The EMD / bank Guarantee amount of the successful tenderer will be kept as performance security till the end of the supply of raw material. No interest whatsoever will be paid on this amount.

8. Amount of Earnest Money Deposit will be refunded to unsuccessful tenderer only after finalization of the tender and to the successful tenderer after receipt of Raw Material within 30 days after completion of tender bid.
9. **QUANTITY :**  
Minimum bid quantity offered should be 50% of the tender quantity below 50% will not be considered for purchase order.

Quantity received at our factory will be final in respect of the quantities dispatched by the sellers, rejected quantity will not be considered as per Purchase Order.

Contract shall be deemed to have been fulfilled if the quantity delivered is 5% more

or less than the quantity contracted for. Buyer allow such variation to adjust truck or wagon load.

The quantity specified in the Tender is the accepted quantity required which may be increased/decreased as per need of the Cattle Feed Plant.

**10. QUALITY :**

1. The specifications as per Tender form enclosed shall be deemed to be an integral part of the tender.(Annexure B).
2. The seller expressly warrants that the goods to be supplied by him against this tender shall conform to the specifications, drawings, samples and description furnished or adopted by the buyer and that the goods will be made of good material and workmanship and free from defects.
3. Without prejudice to any other right of the buyer, the buyer may reject all the goods or any portion thereof not confirming to the foregoing warranties or specifications.
4. The material must be free from constituents, adulterants, Chemicals like insects, fungus infestation, aflatoxin fermented, musty rancid castor seed/husks and objectionable odors and turbitier. It must also be free from extraneous matter including Iron and other metallic pieces. It shall have its usual taste and appearance.
5. If any goods are rejected (a) The buyer shall intimate the seller in writing about the rejection (b) The seller shall remove such rejected goods after replacement at his expenses within 15 days time from the date of intimation. If the supplier fails to do so the buyer shall have the option to either cancel the contract or extend the delivery schedule, settle at market rate or make purchase at seller's risk and cost from open market for rejected goods from the payment due to the seller.
6. For every deficiency over minimum/maximum limit up to the acceptable limit, the quality cut proportionate to the deficiency will apply. If the goods with the deficiency beyond the limit specified are accepted by the buyer, double cut or higher much will be entirely at the discretion of the buyer.
7. The rejected goods if not lifted by the seller within 15 days from the date of intimation the buyer shall recover storage charges @ Rs. 10/- per ton per day. Buyer shall also be free to dispose off or destroy the rejected goods not lifted within 15 days at the risk and cost of seller.
8. If the supplier have gone in for 2<sup>nd</sup> test for rejected quantity and if such material stands finally rejected the supplier have to pay godown charges from 16th day of first intimation of rejection.

**11. WEIGHTMENT & SAMPLING :**

1. Weightment of buyer's factory shall be final.

2. Sampling :- Three sealed samples of the goods delivered will be given to the seller provided he is present and demands it at the time of delivery of the material. The first sample will be analyzed in buyer's laboratory and the result will be communicated to seller. The seller shall give in writing to the factory an intimation of his intention to go in for 2nd test within 15 days from the date of communication. If our 1st test Reports is not acceptable to the seller. The Analysis Certificate should reach buyer's factory within 30 days from the date of communication of 1st results by the Buyer may either accept it or go in for 3rd Test under intimation to the seller and in such cases quality cuts will be calculated on the basis of mean of the nearest two test reports. If the seller fails to intimate the acceptance or otherwise within the stipulated period it will be presumed that the report given by us is acceptable to him and the account will be settled accordingly.

3. Following shall be approved laboratories for the seller and buyers for the purpose of second and third test.

1. Quality Control Laboratory, Marvasodo Usgao Goa
2. Ita Lab, Anazy Lab & Giochan Lab Goa
3. National Dairy Development Board Lab, Anand Gujarat

## **12. DELIVERIES :**

1. It is expressly agreed and understood that unless and otherwise specifically agreed to in writing the delivery schedule shall be essence of the contract.
2. Without prejudice in any other right of the buyer, buyer reserves the right to refuse or to accept delivery of goods received contrary to instructions as given in this tender or which are not received on or before the specified delivery dates.
3. In case the seller fails to deliver the goods within the delivery period specified in the purchase order, the buyer shall have option to either.
  - a) Cancel the contract for undelivered material & purchase from open market & recover the difference in amount quoted from the performance security.
  - b) To recover from the supplier late delivery penalty charges, not less than half percent of the value of such contract or portion thereof subject to a maximum of 5% if the supplier failed to complete as of aforesaid for each week or part of the week during which the completion of such contract may be in arrears.
4. The buyer shall not be liable for failure, to accept delivery of goods under this order, in case such failure is due to causes beyond the control of the buyer including but not limited to acts of god, force majored, fire, floods, accident, lock out strike, slowdown, riot, labour stoppage, or any kind of any act of Govt.
5. Deliveries shall be accepted at the factory between 10.00 A.M. to 4.00 P.M. on working days only.

### **13 PACKING :**

1. No charges for packing forwarding or cartage shall be payable by the buyer under orders placed against this tender unless otherwise expressly agreed to in writing at the time of placing the order. However, damage to any goods not packed to ensure complete protection will be charged to the seller.
2. The seller shall use sound second hand gunny bags/PP bags for packing.
3. In case torn and unserviceable bags are used, the buyer shall deduct Rs.2.00 per bag and material will not be accepted if spillage form in the lorry/transport vehicle.
4. The loading & Unloading charges @ Rs.120/- MT to be paid strictly at the time of delivery of Cattle Feed Raw Material by the supplier.

### **14 TERMS OF PAYMENT :**

- a. Full Payment will be made within 45 days after receipt of goods against goods Receipt Note issued by the Factory at our Head Office only. Freight of the Goods/material will be paid as per Transporter Challan LR copy duly stamped & signed by transporting agency provided by the transporter, based on prevailing market rate of the transport in the country.
- b. The tenderer should have valid GST registration and GST Number should be indicated on the tender form at appropriate place.
- c. Rebate on Raw Material as per NDDDB structure. No premium will be paid.

### **15 JURISDICTION :**

- i) Any dispute arising out of orders placed against this tender shall be subject to the exclusive jurisdiction of Court in Ponda City only.
- ii) The buyer reserves the right to accept or reject any or all tender either in part or in full without assigning any reason thereof. The tenderer on the other hand is bound to execute the contract after acceptance of this tender.
- iii) In case of any dispute a decision of the Managing Director of the Goa Dairy will be final and binding upon the concerned parties.

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**GOA STATE CO-OPERATIVE MILK PRODUCERS' UNION LIMITED**  
CATTLE FEED PLANT  
MARVASADA-USGAO GOA 403407

**ANNEXURE - A (TECHNICAL TENDER ENVELOPE)**

**GENERAL PROFILE OF THE TENDERER FOR SUPPLY OF CATTLE FEED RAW MATERIAL**

1. Name of the Tenderer \_\_\_\_\_
2. Address of the Tender \_\_\_\_\_
3. Telephone No. \_\_\_\_\_ Mobile No. \_\_\_\_\_
4. GSTN: \_\_\_\_\_
5. PAN NO: \_\_\_\_\_
6. Payment Details of EMD submitted / Bank Guarantee  
Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only)  
Through Cash / DD / Certificate of Bank Guarantee  
  
If paid by DD: DD No. \_\_\_\_\_  
  
If paid by Cash: Cash Receipt No. \_\_\_\_\_
7. Bank Details: Bank Name: \_\_\_\_\_  
Account No: \_\_\_\_\_ Branch: \_\_\_\_\_  
Address: \_\_\_\_\_  
IFCS Code: \_\_\_\_\_ MICR Code \_\_\_\_\_

We agree to supply goods and allied services as per the description, specification and other technical details as mentioned in the terms and agreement of the tender. We confirm that we agree to all other terms and conditions of your tender enquiry including the terms of delivery, period of delivery and warranty provision.

We confirm that our offer will remain valid for acceptance for \_\_\_ days after the date of opening the tenders.

(Signature, name and designation of the authorized executive of the tendering firm)

For and on behalf of .....

(Name and Address of the tendering firm)

Date :

Sign.  
(Seal of the tendering firm)