

**GOA STATE CO-OPERATIVE MILK PRODUCERS'**  
**UNION LIMITED**

**Curti-Ponda -Goa**

Phone: 0832-2312247

Fax:0832-2315254

# Tender Document

**SUB: *SUPPLY OF 5 M.TON PASTEURISED COW BUTTER***  
***(UNSALTED)***

**TO**

***GOA DAIRY PLANT, CURTI-PONDA-GOA***

**[www.goadairy.com](http://www.goadairy.com)**

**GOA STATE CO-OPERATIVE MILK PRODUCERS' UNION LIMITED  
CURTI PONDA GOA.403401**

Tender Notice No.GMU/PUR/BUTTER/23-24/669

Date:12/05/2023

**TENDER NOTICE**

Sealed tenders containing two envelope are invited by Goa State Co-operative Milk Producers' Union Limited, Curti-Ponda-Goa -Goa State, for supply of **5 MT.PASTEURISED COW BUTTER(UNSALTED)** for GOA STATE CO-OPERATIVE MILK PRODUCERS' UNION LTD,Curti-Ponda-Goa from the reputed Manufacturers / Co-Operative milk unions/federations, equipped with sophisticated technology with storage facility and sound financial capability for manufacturing of butter.

**Note:**

a] *Detailed specifications of PASTEURISED COW BUTTER (UNSALTED) along with tender terms and conditions are enclosed with the tender form.*

b] Cost of the Tender Form is Rs 1000/- .

- 1] Tender form will be issued from **12/05/2023 up to 17/05/2023** on working days during office hours or download from our website **[www.goadairy.com](http://www.goadairy.com)**
- 2] Last date of submission of Tender Form is **17/05/2023 upto 1.00 P.M.**
- 3] Place: Goa State Co-op. Milk Producers' Union Ltd., Curti Ponda Goa
- 4] Date of opening Tender is **17/05/2023 at 3.00 P.M.**

The Goa Milk Union reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.

Place: Curti Ponda Goa.

Sd/-

Managing Director

For Goa State Co-operative Milk Producers' Union Limited

**GOA STATE CO-OPERATIVE MILK PRODUCERS' UNION LIMITED  
CURTI PONDA GOA.403401**

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**SEALED TENDER FOR SUPPLY OF  
PASTEURISED COW BUTTER (unsalted)**

TWO ENVELOP METHOD

The tender shall be submitted in the two envelopes method. One of which will be called “**Envelope of Technical Offer**” and other one a “**Commercial Envelope**” or “**Envelope of Rates**”.

**A) The envelope of Technical offer** shall contain the following documents:

- 1] (a) **Cash receipt or Demand Draft of Rs.1000/-** as a Tender form fees.
  - (b) **EMD amount Rs. 50,000 /-** (Rupees fifty Thousand only) By way of **Cash receipt/ Demand Draft / Bank Guarantee of Commercial Bank**, having minimum 60 days validity on the value quoted against supply of pasteurized butter (unsalted) in the Commercial envelop or Envelop of Rates . DD in favour of “**Goa State Co-operative Milk Producers’ Union Limited,**” payable at Ponda Goa.
- 2] General Profile of Tenderer. - **Annexure – C**
- 3] Tender Terms & Conditions – Annexure – A
- 3] Copy of Fssai License
- 4] GST registration certificate to be attached.
- 5] Copy of Pan Card
- 6] Income tax return file acknowledgement for the Assessment Year 2021-22 and 2022 - 23.
- 7] MSME registration certificate /National Small Industries Corporation registration certificate) if applicable for EMD exemption.

**NOTE: Above documents must be submitted in the “Technical Offer” envelope failing which “Commercial Envelope” of such tenderer’s will not be opened.**

**B) Commercial Envelope or Envelope of rates** shall contain the following documents:-

1] The price offered by the tenderer's which is duly signed. ----- **Annexure - E**

Both the above envelopes shall be separately sealed and marked clearly as (A) **“TECHNICAL TENDER ENVELOPE** and (B) **COMMERCIAL TENDER ENVELOPE OR ENVELOPE OF RATES.**

These envelopes shall be kept together in a big envelope, which shall also be sealed.

The tenderers shall write:-

- 1] His full name
- 2] Address:
- 3] Tender notice number:
- 4] Date of opening etc.on this envelope.

**GOA STATE CO-OPERATIVE MILK PRODUCERS' UNION LIMITED**  
**CURTI PONDA GOA.403401**

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**Tender Terms & conditions**

**Annexure – A**

1. A Tenderer must purchase his tender form in person , from the Accounts Section of Goa State Co-op.Milk Producers' Union Limited, Curti Ponda Goa or download form from our website [www.goadairy.com](http://www.goadairy.com) and to be submitted along with the tender fees of Rs. 1000/- (Rupees One Thousand only) in the form of cash receipt /DD in envelop of Technical offer. Tenders without tender fees will be summarily rejected.
2. Reputed manufacturers /Co-Operative milk Unions/Milk Federations equipped with sophisticated technology with storage facility and sound financial capability for manufacturing butter can participate in the tender
3. Bidder should quote rates for F.O.R destination including all taxes & other costs.
4. E.M.D **amount Rs. 50,000 /-** (Rupees fifty Thousand only) By way of DD / CASH RECEIPT /Bank Guarantee of Commercial Bank having validity 60 days shall be submitted by the tenderer.which will be converted as performance security till the supply of butter of successful bidder. If the bidder is applicable for EMD exemption attach necessary documents for the same.( attach MSME registration certificate /National Small Industries Corporation registration certificate)
5. **Performance Security:-**The successful bidder who are exempted from EMD have to submit the performance security amount **Rs. 50,000 /-** (Rupees fifty Thousand only) in the form of Account payee Demand draft or Bank Guarantee from commercial bank which is valid for minimum 60 days.
6. Validity period of a tender shall be for a period of 45 days from the date opening of tender.

7. Inspection: GOA STATE CO-OPERATIVE MILK PRODUCERS' UNION LTD reserves the right to inspect the butter manufacturing unit before purchase of butter.
8. Supply:-Supply as per specifications annexure - D given by purchase department of Goa Milk union after receipt of Purchase Order. Butter should be despatched in insulated van & should be properly covered under transit insurance, however the supplier will be responsible until the entire material arrives in good condition. Butter will be accepted on working days between 10 am to 4 pm in Goa dairy Cold Store.
9. Successful bidder should attach the certificate of Analysis of butter along with the consignment.
10. Payment Terms.:- within 8 days on receipt of material at site and after confirmation of the quality of Butter by Production department and Quality control department of Goa Milk Union .
11. Bills: Bills should be prepared in the name of Goa State Co-operative Milk Producers' Union Limited, Curti Ponda Goa in duplicate. Mentioning the basic cost of the butter& other components including taxes separately.
12. Loading & Unloading charges should be paid by supplier

**14. Financial bid as specified in Annexure "E" shall contain following**

- a) The price offered by the bidder should be for **PASTEURISED COW BUTTER(UNSALTED)** & should confirm the specifications given in Annexure – **D** , also market fee will be 1% on the total value of butter to be borne by the bidder.

1. RATE SHOULD BE AS BELOW F.O.R GOA DAIRY:

Sr.No	a)Cost Of Butter per kg in Rs.	b) Transport charges & Transit insurance, loading, Unloading charges & any Other taxes etc. & Market fee(1% of total amount), per Kg in Rs.	c)GST %  In Rs.	Total Amount per Kg In Rs.(a+b+c)

Sd/-  
MANAGING DIRECTOR  
The Goa State Co-operative Milk Producers' Union Limited  
Curti Ponda Goa

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I/we read the terms and conditions and agree with the same

Name & Address of Tenderer's

Sign & Stamp

**GOA STATE CO-OPERATIVE MILK PRODUCERS' UNION LIMITED  
CURTI PONDA GOA.403401**

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**Annexure - B**

**FOR SUPPLY OF 5 MT PASTEURISED COW BUTTER  
(UNSALTED)**

**CHECKLIST**

**For Technical Bid Envelope**

**A).Eligible bidders should submit the following copies for qualifying in technical bid.**

- 1. EMD paid by ( DD / cash / Bank guarantee)**
- 2. Tender form fee cash receipt or DD.**
- 3. Terms & Conditions. (Annexure-A)**
- 4. General profile of the bidder. (Annexure - C)**
- 5. Copy of Fssai License**
- 6. GST registration certificate**
- 7. Copy of Pan Card**
- 8. Income tax return file acknowledgement for Assessment the year 2021-22 and 2022-23.**
- 9. MSME registration certificate /National Small Industries Corporation registration certificate) if applicable for EMD exemption.**

**NOTE: Above documents must be submitted in the “Technical Bid” failing which tender will be summarily rejected.**



**GOA STATE CO-OPERATIVE MILK PRODUCERS' UNION LIMITED  
CURTI PONDA GOA.403401**

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**ANNEXURE - C**  
**GENERAL PROFILE OF THE TENDERER FOR SUPPLY OF**  
**PASTEURISED COW BUTTER (unsalted)**

1. Name of the Tenderer \_\_\_\_\_

2. Address of the Tender \_\_\_\_\_

3. Telephone No. \_\_\_\_\_ Mobile No. \_\_\_\_\_

4. GSTN: \_\_\_\_\_

5. PAN CARD NO : \_\_\_\_\_

6. Payment Details of EMD submitted  
Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only)  
Through Cash / DD / Bank Guarantee

If paid by DD : DD No. \_\_\_\_\_

If paid by Cash: Cash Receipt No. \_\_\_\_\_

NEFT: UTR No:

7. Bank Details: Bank Name: \_\_\_\_\_  
Account No: \_\_\_\_\_ Branch: \_\_\_\_\_  
Address: \_\_\_\_\_  
IFCS Code: \_\_\_\_\_ MICR Code \_\_\_\_\_

We agree to supply Pasteurized Cow Butter (Unsalted) as per the specification and other technical details as mentioned in the terms and conditions of the tender. We confirm that we agree to all other terms and conditions of your tender enquiry including the terms of delivery, period of delivery.

We confirm that our offer will remain valid for acceptance for \_\_\_ days after the date of opening the tenders.

(Signature, name and designation of the authorized executive of the tendering firm)  
For and on behalf of .....

(Name and Address of the tendering firm  
Date :

Sign.  
(Seal of the tendering firm)

**GOA STATE CO-OPERATIVE MILK PRODUCERS' UNION LIMITED**

CURTI-PONDA-GOA . PIN :403401

**Annexure – D**

**TECHNICAL SPECIFICATIONS FOR PASTEURISED COW BUTTER**

Yellow Butter conforming to IS 13690 (Part-I), 1992 and satisfying the requirements of FSSAI Rules. The 25 Kg butter blocks shall be wrapped in food- grade, transparent, unprinted, polythene wrapper/film of minimum 50 micron thickness. Butter paper shall not be used. Outer packing shall be of at least 5-ply cardboard cartons properly gummed/cello taped. The butter shall not be more than Six months old. The Butter shall be made from fresh Cow Milk and it shall be free from any adulterants.

<b>Sl. No.</b>	<b>Charact eristic</b>	<b>Yellow Butter</b>
01	Milk Fat,% by mass, Min.	82.0
02	Moisture,% by mass,Max.	16.0
03	Acidity(as LA),% by mass,Max.	0.10
04	Curd, % by mass, Max.	1.5
05	Common Salt, % by Mass, Max.	Unsalted
06	Coliform count, per ml, Max.	5
07	Total Yeast & Mould count, Per ml, Max.	20

**Seal & Sign of the Bidder**



**GOA STATE CO-OPERATIVE MILK PRODUCERS' UNION LTD.  
CURTI-PONDA-GOA 403 401**

**Tender Notice No.GMU/PUR/BUTTER/23-24/669**

**Dated: 12/05/2023**

**ANNEXURE - E FINANCIAL BID**

<b>Name and Address of Tenderer (Ph. No., Mobile No., Fax. No., Email)</b>								
Sr. No	Description	Unit	Qty	Rate in Rs.		GST (in % Only)	GST Amount in Rs.	Total Price per kg In Rs.
				a) Cost Of Butter per kg in Rs.	b) Transport charges & Transit insurance, Market fee(1% of Total Amount), loading, Unloading charges & any Other charges in Rs.			
1	Supply of PASTEURISED COW BUTTER. (UNSALTED)	kgs	5000					
	Total							
<b>NOTES</b>								
1. EMD Details				Amount: Rs. ....- (Rupees ..... Only) Mode of Payment: DD / CASH/BANK GUARANTEE				
2				I/We agree to abide by all terms and conditions as specified in Schedule 'A' & Annexure 'D'				
Date Place								

**Sign of Tenderer**

