

**GOA STATE CO-OPERATIVE MILK PRODUCERS' UNION LIMITED**  
**CURTI PONDA GOA - 403401**

Phone: 0832-2312247

Fax:0832-2315254



# ***TENDER DOCUMENT***

**Open Tender Document No:Ref.No:GMU/PUR/Supply Of Fire Wood/25-26/1157 dated: 12/12/2025 For Supply Of Fire Wood To Dairy Plant Curti Ponda Goa.**

**[www.goadairy.com](http://www.goadairy.com)**

**GOA STATE CO-OPERATIVE MILK PRODUCERS' UNION LIMITED**  
**CURTI PONDA GOA.403401**

---

Tender Notice No.GMU/PUR/Supplyof FireWood/25-26/1157

Date: 12/12/2025

**OPEN TENDER NOTICE**

Sealed tenders containing two envelope are invited by Goa State Co-operative Milk Producers' Union Limited, For supply of Fire Wood to Dairy Plant Curti Ponda Goa.

**Note:** 1] Detailed specifications of tender terms and conditions are enclosed with the tender form.

2] Cost of the Tender Form is **Rs.1000/-** .

3] Tender form will be issued from **12/12/2025** to **26/12/2025 upto 5.00 P.M** during office hours of Union or download from our website [www.goadairy.com](http://www.goadairy.com)

4] Last date of submission of Tender Form is **26/12/2025 upto 5.30 P.M.**  
Place: Goa State Co-op. Milk Producers' Union Ltd., Curti Ponda Goa.

5] Date of opening of Tender is **27/12/2025 at 10.30 A.M.**

The Goa Milk Union reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.

Date: 12/12/2025

Place: Curti Ponda Goa.

Goa State Co-operative Milk Producers' Union Limited

sd/-  
Managing Director

**GOA STATE CO-OPERATIVE MILK PRODUCERS' UNION LIMITED**  
**CURTI PONDA GOA. - 403 401**

---

SEALED TENDER FOR SUPPLY OF FIREWOOD TO DAIRY PLANT CURTI PONDA GOA

TWO ENVELOP METHOD

The tender shall be submitted in the two envelopes method. One of which will be called “Envelope of Technical Offer” and other one a “Commercial Envelope” or “Envelope of Rates”.

**A) The envelope of Technical offer** shall contain the following documents:

- 1] (a) **Cash receipt or Demand Draft of Rs.1,000/-** as a Tender form fees.
- (b) **EMD amount Rs. 30,000/- as per statement below** By way of **Cash receipt or Demand Draft/Nationalised Bank Guarantee** having minimum 6 month validity on the value quoted against each item in the Commercial envelop or Envelope of Rates. DD in favour of Managing Director, **Goa State Co-operative Milk Producers' Union Limited**, payable at Ponda Goa.
- 2] **Specifiaction for supply of Fire wood - Annexure – II.**
- 3] **General Terms & Conditions – Annexure – III.**
- 4] **General Profile of the Tenderer for Supply of Fire Wood – Annexure – IV.**
- 5] **Pan Card copy.**
- 6] **Latest Income tax return file acknowledgment for the year.**
- 7] **Documentary evidence to substantiate that the tenderer is a Reputed supplier by way of attaching past lastest Two Puchase Orders.**

**NOTE: Above documents must be submitted in the “Technical Offer” envelope failing which “Commercial Envelope” of such tenderers will not be opened.**

**B) Commercial Envelope or Envelope of rates** shall contain the following documents:-

- 1] The price offered by the tenderers which is duly signed.----- **Annexure - V**

Both the above envelopes shall be separately sealed and marked clearly as (A) “**TECHNICAL TENDER ENVELOPE** and (B) **COMMERCIAL TENDER ENVELOPE OR ENVELOPE OF RATES.**

These envelopes shall be kept together in a big envelope, which shall also be sealed.

The tenderers shall write:-

- 1] His full name
- 2] Address :
- 3] Tender notice number:
- 4] Date of opening etc.on this envelope.

**THE GOA STATE CO-OPERATIVE MILK PRODUCER'S UNION LTD.  
CURTI PONDA – GOA 403 401**

---

**ANNEXURE-I**

**CHECKLIST**

**The Technical Bid shall contain the following documents:**

- EMD Amount of Rs.30000/- (Thirty Thousand Only).
- Cash receipt or Demand Draft of Rs.1000/- (One Thousand Only) as a Tender form fees.
- Specification for supply of Fire wood - Annexure – II.
- General Terms & Conditions – Annexure – III.
- General Profile of the Tenderer for Supply of Fire Wood – Annexure – IV.
- Pan Card copy.
- Latest Income tax return file acknowledgment
- Documentary evidence to substantiate that the tenderer is a Reputed supplier by way of attaching past lastest Two Puchase Orders.

*Note: All documents mention as above should be signed and certified by Tenderer. Above documents must be submitted in the Technical Bid failing which tender will be disqualified.*

**THE GOA STATE CO-OPERATIVE MILK PRODUCER'S UNION LTD.  
CURTI PONDA – GOA 403 401**

---

**ANNEXURE-II**

**Specification for supply of Fire wood**

1. The diameter of fire wood must not be more than 12 inches not less than 2 inches
2. The length of fire wood must not be more than 3.5 feet.
3. The moisture content of fire wood must be not more than 30%.
4. The Calorific value of fire wood must not be below 2250 Kcal/Kg.
5. The fire wood must be free from any moulds and defects.
6. The fire wood supplier must stack the fire wood in our wood godown in proper manner.
7. The Unloading charges must be borne by Supplier.
8. Every consignment shall be accompanied with pass issued by forest department.

I/we confirm the above specification

Date:

Sign

Seal

**THE GOA STATE CO-OPERATIVE MILK PRODUCER'S UNION LTD.  
CURTI PONDA – GOA 403 401**

---

**ANNEXURE-III**

**GENERAL TERMS AND CONDITIONS**

1. This Bid will remain in force for one year and the Goa Milk Union will have the right to extend the period of contract for additional 3 (Three) months or more from the date of completion of contract.
2. Bidders should quote rates for F.O.R destination excluding GST. If the supplier found to be in default than he will be permanently black listed from the list of supplier of GOA STATE CO-OPERATIVE MILK PRODUCERS' UNION LTD.
3. In the event of the order being placed against any of the tenderer's and if the tenderer fails to supply material, as per terms and conditions **GOA STATE CO-OPERATIVE MILK PRODUCERS' UNION LTD** has Right to place the order to next bidder tenderer. The order of the defaulting supplier will not be considered and difference amount will be deducted from the defaulting supplier.
4. The bidder should be registered under office of competent authority or under statutory bodies at the time of bid opening in the same name and style. In order to support this, bidder has to submit :-
5. Copy of the valid Registration Certificate issued by Competent Authority
6. The eligible bidder may be those who have an annual turnover not less than Rupees 10 Lakhs for financial years (2023-24, 2024-25).
7. Liquidated damages: Incase of non -delivery and /delayed /delay in against an order placed with you, **GOA STATE CO-OPERATIVE MILK PRODUCERS' UNION LTD** reserves the right to impose penalty of 1% of Purchase order amount per week beyond the contract period.
8. **Mode of Payment:**
  - Towards Tender document fees (TDF) and Earnest Money Deposit (EMD) to be paid through DD/NEFT/RTGS or Cash.

**Note: Any payment made through NEFT/RTGS will take 24 hours for its reconciliation. Hence the payment through NEFT/RTGS should be made atleast TWO BANKWORKING DAYS in advance before any due date.**

A) An amount Rs 30,000/- Earnest Money Deposit shall be credited by the tenderer by the way of RTGS/NEFT.

B) Earnest Money Deposit of unsuccessful Tenderer's shall be refunded within three month.

9. Successful bidders Earnest Money will be converted into security deposit & Security deposit shall be remitted by way of RTGS /NEFT & shall be kept with **GOA STATE CO-OPERATIVE MILK PRODUCERS' UNION LTD** for a period of 15 months on production of original receipt issued at the time of deposit on bank guarantee.

10. Technically qualifying tenderer only will be considered while opening financial bid.

11. Technical Bid will be opened on the date and time as specified & tender qualifying shall be followed by Financial Bid as mentioned in the Tender Notice.

12. Validity period of a tender shall be for a period of 60 days from the date opening tender.

13. GST & other taxes should be clearly mentioned failing which it will be taken as inclusive of all taxes. The tenderer shall also specify the warranty period on the material supplied.

14. Inspection: The inspection of the bidders manufacturing unit will be done by the authorized person of **GOA STATE CO-OPERATIVE MILK PRODUCERS' UNION LTD.**

15. Goods should be dispatched & should be properly covered under transit Insurance However the supplier will be responsible until the entire material arrives in good condition. Goods will be accepted on working days between 9.00 am to 5.30 pm in Goa dairy.

16. **Supply**:-Supply as per schedule given by purchase department of Goa Milk Union after receipt of Purchase Order.

17. **Payment Terms.**

On receipt of material at site, after confirmation of lab & Cattle Feed Plant, Engineering department within 30 days.

18. **Bills:**

Bills should be prepared in the name of Goa State Co-operative Milk Producers' Union Limited, Curti Ponda Goa in quadruplicate. Mentioning the basic cost of other components including taxes separately.

**19. Period of supply :-**

Supply shall be completed on regular basis as per P.O and schedule per month from Purchase order.

20. Unloading of material in Goa dairy plant **GOA STATE CO-OPERATIVE MILK PRODUCERS' UNION LTD** -Curti, charges should be paid by supplier between 9 am to 5:30 pm..

21. Conditional tender are likely to be rejected.

22. Tenderer's should provide the detail technical specification of the item supplied with the tender form.

**23. WEIGHMENT & SAMPLING :**

- Weighment of buyer's factory shall be final.
- Sampling :- The wood will be checked in the Quality control Laboratory for moisture content. If the moisture content is found above 30% the supplied wood should be utilized by deducting the cost of wood by 10%
- Sampling :- If the size of the wood is found above permissible limit then the same will be send back in same vehicle and the weight is deducted from net weight.

**24. DELIVERIES :**

- It is expressly agreed and understood that unless and otherwise specifically agreed to in writing the delivery schedule shall be essence of the contract.
- Without prejudice in any other right of the buyer, buyer reserves the right to refuse or to accept delivery of goods received contrary to instructions as given in this tender or which are not received on or before the specified delivery dates.
- In case the seller fails to deliver the goods within the delivery period specified in the purchase order, the buyer shall have option to either.Cancel the contract for undelivered material.
- To recover from the supplier late delivery penalty charges, not less than half percent of the value of such contract or portion thereof subject to a maximum of 5% if the supplier failed to complete as of aforesaid for each week or part of the week during which the completion of such contract may be in arrears.
- Can ask the second bidder/ L2 to supply the fire wood and the balance amount will be deducted or forfeited from the EMD of the supplier.
- The buyer shall not be liable for failure, to accept delivery of Fire wood under this order, in case such failure is due to causes beyond the control of the buyer including but not limited to acts of god,force majored, fire,floods,accident, lock out strike, slowdown, riot, labour stoppage, or any kind of any act of Govt.

- Deliveries shall be accepted at the factory between 9.00 A.M. to 5.30 P.M. on working days only.

Note: The tenderer's will /shall sign each and every page and attest his seal failing which the tender is likely to be rejected.

Goa State Co-operative Milk Producers' Union Limited

sd/-  
Managing Director

---

I/we read the terms and conditions and agree with the same

Date:

Sign & Stamp

Name & Address of Tenderer's

**THE GOA STATE CO-OPERATIVE MILK PRODUCER'S UNION LTD.  
CURTI PONDA – GOA 403 401**

---

**ANNEXURE-IV**

**General Profile of the Tenderer for Supply of Fire Wood**

1. Name of the Tenderer: \_\_\_\_\_
2. Address of the Tenderer: \_\_\_\_\_
3. Mobile No.: \_\_\_\_\_
4. Email: \_\_\_\_\_
5. GSTN: \_\_\_\_\_
6. PAN: \_\_\_\_\_
7. Payment Details of EMD submitted: \_\_\_\_\_  
Rs. \_\_\_\_\_ (in words)  
Through Cash/DD RTGS  
If paid by DD: DD No. \_\_\_\_\_  
If paid by cash: Cash Receipt No. \_\_\_\_\_  
If paid by RTGS: UTR No. \_\_\_\_\_  
Bank Details: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Account No. \_\_\_\_\_ Branch \_\_\_\_\_  
Bank Address: \_\_\_\_\_  
IFSC Code: \_\_\_\_\_ MICR Code: \_\_\_\_\_

**DECLARATION**

The above information is true in all aspects and we undertake to inform you if any changes in the above particulars regarding our business from time to time.

Yours faithfully,

Seal & Signature of Tenderer

**THE GOA STATE CO-OPERATIVE MILK PRODUCER'S UNION LTD.  
CURTI PONDA – GOA 403 401**

Tender No:GMU/PUR/SUPPLYOFFIREWOOD/25-26/1157					Date: 12/12/2025			
<b>ANNEXURE – V- FINANCIAL BID</b>								
Name of the work:Supply of Fire Wood at Goa Dairy Plant, Curti Ponda Goa								
Name & Address of Tenderer (Ph.No., Mobile No., Fax No., Email)								
Sr. No	Description	Unit	Qty	Rate in Rs.		GST (in % only)	GST Amount	Total Price in Figures
				Basic In Figures	In Words			
1	Supply of Fire Wood at Goa Dairy Plant, Curti Ponda Goa	MT	1000					
NOTES								
1. EMD Details				Amount :Rs 30,000/- (Rupees Thirty Thousand Only) Mode of payment :NEFT/RTGS/ePayment (Debit Card/Credit Card)Net Banking Ref.No: Date:				
2				I/We agree to abide by all terms & conditions as specified in tender Documents				
Date Place								

Signature & Seal Of Bidder