

GOA STATE CO-OPERATIVE MILK PRODUCERS' UNION LIMITED
CURTI PONDA GOA - 403401

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TENDER DOCUMENT

**Open Tender Document No:Ref No: GMU/Vet. Drugs & Surgicals/
22- 23/234 dated:28/02/2023
For Supply Of Patent Veterinary Drugs And Surgials.**

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GOA STATE CO-OPERATIVE MILK PRODUCERS' UNION LIMITED
CURTI PONDA GOA.403401

Tender Notice No.GMU/Vet.Drugs&Surgicals/2022-23/234

Date:28/02/2023

TENDER NOTICE

Sealed tenders containing two envelopes are invited by The Goa State Co-operative Milk Producers' Union Limited Curti, Ponda Goa, for supply of Patent Veterinary Drugs And Surgicals .

- 1] Note: Detailed specifications of Drugs and surgicals along with tender terms and conditions are enclosed with the tender form.
- 2] Cost of the Tender Form is Rs 1000/- .
- 3] Tender form will be issued from **28/02/2023** upto **14/03/2023 upto 05.00 P.M** on all working days during office hours.
- 4] Last date of submission of Tender Form is **14/03/2023 upto 05.30 P.M.**
- 5] Place: Goa State Co-op. Milk Producers' Union Ltd., Curti Ponda Goa.
- 6] Date of opening Tender is **15/03/2023 at 10.00 A.M.**

The Goa Milk Union reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.

Date: 28/02/2023

Place: Curti Ponda Goa.

Sd/-
Managing Director
Goa State Co-Operative Milk Producers' Union Ltd

GOA STATE CO-OPERATIVE MILK PRODUCERS' UNION LIMITED
CURTI PONDA GOA. - 403 401

SEALED TENDER FOR SUPPLY OF PATENT VETERINARY DRUGS AND SURGICALS.

TWO ENVELOPE METHOD

The tender shall be submitted in two envelopes method. One of which will be called “**Envelope of Technical Offer**” and other one a “**Commercial Envelope**” or “**Envelope of Rates**”.

A) The envelope of Technical offer shall contain the following documents:

- 1] (a) **NEFT/RTGS, Cash receipt or Demand Draft of Rs.1000/-** as a Tender form fees.
(b) **EMD amount Rs. 25000/-** By way of **Cash receipt or Demand Draft** in favour of **Managing Director, Goa State Co-operative Milk Producers' Union Limited**, payable at Ponda Goa on State Bank of India, Account No:10445787100, IFS Code:SBIN0000557.
- 2] General Profile of Tenderer. --- **Annexure – 'B'**
- 3] **Annexure 'A'** terms & condition
- 4] Copy of GST certificate.
- 5] Copy of PAN CARD.
- 6] GMP Certificate of manufacture / contract certificate between manufacturer who is having GMP & marketing company.
- 7] Turnover certificate duly certified by Chartered Accountant. (For the financial year 2020-2021, 2021-22.
- 8] Copy of latest Income Tax returns (Financial Year 2020-2021, 2021-2022.)
- 9] Documentary evidene to substantiate that the tenderer is a reputed Drugs supplier by way of attaching latest two copies of Purchase Orders or proof of supplied for any Co-operative Union or Govt. Institute (During Financial year 2021-2022.)
- 10] **Valid** MSME registration certificate/National Small Industries Corporation registration certificate is applicable for EMD exemption

NOTE: Above documents must be submitted in the “Technical Offer” envelope failing which “Commercial Envelope” of such tenderers will not be opened.

B} Commercial Envelope or Envelope of rates shall contain the following documents:-

- 1] The price offered by the tenderers which is duly signed.----- **Annexure - D**

Both the above envelopes shall be separately sealed and marked clearly as **(A) “TECHNICAL TENDER ENVELOPE** and **(B) COMMERCIAL TENDER ENVELOPE OR**

ENVELOPE OF RATES.

These envelopes shall be kept together in a big envelope, which shall also be sealed.

The tenderers shall write:-

- 1] His full name:
- 2] Address :
- 3] Tender notice number:
- 4] Date of opening etc.on this envelope.

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ANNEXURE – 'A' GENERAL TERMS AND CONDITIONS OF TENDERS FOR THE
PURCHASE OF PATENT VETERINARY DRUGS & SURGICALS DURING
2023-2024

1. Manufacturers of Veterinary drugs and Surgical should quote the rate of products either manufactured by them or under contract agreement /third party manufacturers.
2. The Goa State Co- Operative Milk Producers' Union Ltd does not bind itself to accept the lowest or any other rate and reserve the right to select from any tender, only such products as it may consider expedient to accept. The Goa Milk Union shall identify only the best of the drugs/Medicines which in its opinion would be required for the use of various field establishment in the State and various species of animals, wherein Quality and efficacy shall supercede Cost and the Goa Milk Union in its opinion finds it expedient to purchase only such quality Medicine in the best interest of the animals and farmers at large. The company should have a minimum turnover of **Rs. 10.00 crores/ year** in case of Veterinary Allopathic Medicines and in case of Veterinary Ayurvedic and Homeopathic Medicines the minimum turnover should be **Rs. 5.00 crore** in financial year 2020-2021 & 2021-2022 which should be duly supported by a Certificate issued by a registered Chartered Accountant.
3. Each item mentioned in the tender will be considered as separate and distinct and lowest rates for each item should be quoted separately. The rate should be inclusive of all taxes etc.
 - a) **The rates should be quoted for the unit strength specified as per category : Name of the product, Presentation, Composition, MRP & lowest Quoted rate, as per enclosed proforma, Annexure D- Financial Bid**
 - b) Each page of the tender should bear the name of Company, signature and Seal of the party in which rates are quoted.
 - c) The Medicine having I.P/B.P/USP/B vet C /BPC/NF specification which are in the market for minimum period of one year should be quoted.
 - d) The rates should be quoted only for the specified pack size in the schedule which should include all charges such as packing, forwarding, Insurance etc. Damages and losses are at supplier's risk.
 - e) The prices should be **INCLUSIVE OF ALL APPLICABLE TAXES** from time to time and it should be valid for the period of one year from the date of acceptance of tender and no rise in prices will be considered during the tender period.

4. The successful tenderer has to sign a contract/agreement on stamp paper of Rs 1000 /- with such terms and conditions. The cost of stamp paper to be borne by the tenderer and same is to be signed in presence of Managing Director, Goa State Co-op. Milk Producers' Union Ltd within 30 days of acceptance of tender.
5. The successful tenderer has to produce security deposit of Rs.25, 000/ (Rupees Twenty Five thousand only) in the form of demand draft of any Nationalized Bank payable at Ponda or cash before signing of contract/ agreement. Said Security deposit will be refunded after completion of tenure of agreement.
6. All labels on containers should comply with statutory regulations to ensure total protection to the quality of the product packed during shelf life.
7. Failure to supply the entire quantity of the indent within specified period from the date of placing orders will be entitled to the enforcement of any or one of the following.
 - a) Cancellation of order in part or whole.
 - b) Blacklisting of firms for three years
 - c) Forfeiture of EMD/Security deposit.
 - d) The delivery of medicines/ instruments should be within 30 days of a Calendar Month from the date of receipt of purchase order failing which the EMD/Security Deposit will be forfeited and order will be canceled.
 - e) If the supply is not made within the stipulated time for any reason whatsoever the Managing Director, Goa Milk Union or the prescribed Authority will make the requisite purchases from the open market and the difference of cost shall be recovered from the tenderer or adjusted against Security Deposit.
8. The drugs supplied should have a minimum of **Eighteen Month shelf life** from the date of supply. Each item must have label with batch No, MRP, Manufacturing & Expiry date / best before / use by date. Drug company/ supplier will be intimated for replacement of product before 60 days of expiry period and the company is bound to abide by the same.
9. The Managing Director of Goa Milk Union reserves the right to place orders from others if the party fails to supply within stipulated time of 30 days from receipt of P.O.
10. Parties should quote only if they agree to the terms and conditions stipulated here in and they have to supply the **medicines directly to the central store of The Goa State Co-op. Milk Producers' Union Ltd Curti Ponda Goa, without any agent / stockist.**
11. In the matter of dispute in respect of proper performance of contract or supply not in conformity with the terms and conditions of the agreement the decision of the Managing Director, Goa State Co- Operative Milk Producers' Union Ltd. will be final and binding on the supplier.

12. While submitting the tender, product information booklet/pamphlets/ Research document /Analytical report for mineral mixture etc to be enclosed.
13. Disputes if any be dealt within the jurisdiction of the Goa State and at Ponda.
14. (a) Order for the drugs and surgicals shall be placed directly to the Company.
b) The Company shall supply the entire quantity of Medicines and Surgicals to The Goa State Co- operative Milk Producers' Union Ltd Curti, Ponda Veterinary Store which shall include the delivery Challan and **pre-receipted bill in triplicate.**
15. Payment will be made only after the receipt of goods in good condition and in correct quantity. If the payment is to be made outside Goa, Bank charges if any towards demand Draft / RTGS will be adjusted with the bill amount.
16. The company supplying drugs & surgicals should depute their Medical representatives to present their products to our Veterinarians at least once in three month of contractual period. This will be considered **while** inviting companies for further tenders.
17. The Managing Director of The Goa State Co-op. Milk Producers' Union Ltd reserves right to alter the quantity of the material without prior notice.
18. Submitting of Tender: **OpenTender**
19. The Managing Director of The Goa State Co-Op. Milk Producers' Union Ltd reserves the right to accept/reject any or all Tenders without assigning any reason thereof and his decision in this regard shall be final and binding.

Sd/-
MANAGING DIRECTOR

**GOA STATE CO-OPERATIVE MILK PRODUCERS' UNION LIMITED
CURTI PONDA GOA. - 403 401**

CATEGORIES OF THE DRUGS TO BE QUOTED

Category No	Items to be quoted under following categories	Category No	Items to be quoted under following categories
1	Mineral Mixture	22	Ecbohic and Uterine cleanser
2	Oral liquid Calcium Preparation	23	Ecto & Endoparasiticides
3	Anesthetics	24	Ectoparasiticides & Fly repelants
4	Antizymotics /Antacid	25	Expectorant and mucolytic
5	Anti allergic	26	Galactogogues and Milk Fat Enhancer
6	Anti-arrhythmic	27	Hepatobiliary drugs
7	Antibacterials	28	Immunostimulants
8	Anti-convulsants	29	Intravenous Infusion fluids
9	Anti-diarrhoeals	30	Intra mammary infusions
10	Antifungals	31	Intrauterine preparations
11	Anti-hemorrhagic/ Haemostatic's	32	Laxatives and purgatives
12	Antihelmenthics	33	Muscle Relaxants
13	Antihemoprotozoal	34	Respiratory stimulants
14	Antiprotozoal	35	Rubefacients and topical agents
15	Antiseptics	36	Rumenotorics and stomachic
16	Anti-spasmodics	37	Sanitizer and Disinfectant
17	Antipyretics /Anti-inflammatory / NSAIDS	38	Sedative and Tranquilizers
18	Appetite Stimulants/Tonics	39	Steroidal Anti-Inflammatory Drugs
19	Bronchodilator	40	Topical Preparations
20	Diuretics	41	Vitamins and minerals supplements
21	Drugs acting on female genital system	42	Veterinary Surgicals Items.

NOTE: please refer category given above and quote in the form given in the system accordingly.

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ANNEXURE - 'B' (TECHNICAL TENDER ENVELOPE)

GENERAL PROFILE OF THE TENDERER FOR SUPPLY OF PATENT VETERINARY DRUGS AND SURGICALS.

1. Name of the Tenderer _____

2. Address of the Tender _____

3. Telephone No. _____ Mobile No. _____

4. GSTN: _____

5. PAN NO: _____

6. Payment Details of EMD submitted:

Rs. _____ (Rupees _____ only)

If paid by RTGS/NEFT: UTR No & Date: _____

If paid by DD: DD No. & Date: _____

If paid by Cash: Cash Receipt No. & Date: _____

7. Bank Details: Bank Name: _____

Account No: _____ Branch: _____

Address: _____

IFSC Code: _____ MICR Code _____

We agree to supply goods and allied services as per the description, specification and other technical details as mentioned in the terms and agreement of the tender. We confirm that we agree to all other terms and conditions of your tender enquiry including the terms of delivery, period of delivery and warranty provision.

We confirm that our offer will remain valid for acceptance for ___ days after the date of opening the tenders.

(Signature, name and designation of the authorized executive of the tendering firm)

For and on behalf of

(Name and Address of the tendering firm)

Date :

Sign.
(Seal of the tendering firm)

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ANNEXURE 'C' – CHECKLIST

1. Tender Form Fees Rs. 1000/-
2. EMD amount Rs. 25,000 /-
3. General Profile of the Tenderer – Annexure 'B'
4. Terms and conditions – Annexure 'A'
5. Copy of Pan card
6. Copy of GST Certificate
7. GMP Certificate of manufacturer / contract certificate between manufacturer who is having GMP & marketing company.
8. Turnover certificate duly certified by Chartered Accountant. (Financial Year 2020-2021 and 2021-2022).
9. Copy of latest Income Tax Returns. (Financial Year 2020-2021 and 2021-2022).
10. Documentary evidence to substantiate that the tenderer is a reputed Drugs supplier by way of attaching latest two copies of Purchase Orders or proof of supplies for any Co-operative Union or Govt. Institute (During Financial year 2021-2022.)
11. Valid MSME registration certificate/National Small Industries Corporation registration certificate is applicable for EMD exemption.

*All documents are compulsory. Failing to provide any one document in the list above will summarily reject the tender.
