

GOA STATE CO-OPERATIVE MILK PRODUCERS'
UNION LIMITED

CURTI-PONDA -GOA

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Tender Document



SUB: TENDER FOR PEST CONTROL SERVICES FOR THE PERIOD OF ONE YEAR

**Goa Dairy Plant, Curti Ponda Goa &
Cattlefeed Plant, Usgao Goa.**

GOA STATE CO-OPERATIVE MILK PRODUCERS' UNION LIMITED
CURTI PONDA GOA. 403401

Tender Notice No.GMU/Pest control services/813

Date: 01/07/2023

OPEN TENDER NOTICE

Sealed tenders containing two envelope are invited by Goa State Co-operative Milk Producers' Union Limited, Curti-Ponda-Goa -Goa State, for providing pest control treatment service for GOA STATE CO-OPERATIVE MILK PRODUCERS' UNION LTD,Curti-Ponda-Goa from the reputed Pest management professionals

NOTE:

- a] *Detailed specifications of pest control treatment along with tender terms and conditions are enclosed with the tender form.*
- b] Cost of the Tender Form is Rs 1000/- .
- 1] Tender form will be issued from **01/07/2023 up to 12/07/2023** on working days during office hours or download from our website **www.goadairy.com**
- 2] Last date of submission of Tender Form is **12/07/2023 upto 5.00 P.M.**
- 3] Place: Goa State Co-op. Milk Producers' Union Ltd., Curti Ponda Goa
- 4] Date of opening Tender is **13/07/2023 at 11 A.M.**

The Goa Milk Union reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.

Place: Curti Ponda Goa.

Sd/-

Managing Director

For Goa State Co-operative Milk Producers' Union Limited

SEALED TENDER FOR PROVIDING PEST CONTROL TREATMENT SERVICES.

TWO ENVELOP METHOD

The tender shall be submitted in the two envelopes method. One of which will be called “**Envelope of Technical Offer**” and other one a “**Commercial Envelope**” or “**Envelope of Rates**”.

A) The envelope of Technical offer shall contain the following documents:

- 1] (a) **Cash receipt or Demand Draft of Rs.1000/-** as a Tender form fees.
(b) **EMD amount Rs. 10,000 /-** (Rupees Ten Thousand only) By way of **Cash receipt/ Demand Draft / Bank Guarantee of Commercial Bank**, having minimum 60 days validity on the value quoted against providing security services for pest control treatment in the Commercial envelop or Envelop of Rates . DD should be in favour of “**Goa State Co-operative Milk Producers’ Union Limited,**” payable at Ponda Goa.
- 2] General Profile of Tenderer. --- **Annexure – A**
- 3] Tender Terms and Conditions- **Annexure- B**
- 4] Pest Management/Control Requirements- **Annexure- C**
- 3] Current pest control license to be attached.
- 4] Copy of current IPCA membership.
- 5] GST registration certificate to be attached.

NOTE: Above documents must be submitted in the “Technical Offer” envelope failing which “Commercial Envelope” of such tenderer’s will not be opened.

B) Commercial Envelope or Envelope of rates shall contain the following documents:-

- 1] The price offered by the tenderer’s which is duly signed. ----- **Annexure- C**

Both the above envelopes shall be separately sealed and marked clearly as **(A) “TECHNICAL TENDER ENVELOPE** and **(B) COMMERCIAL TENDER ENVELOPE OR ENVELOPE OF RATES.**

These envelopes shall be kept together in a big envelope, which shall also be sealed.

The tenderers shall write:-

- 1] His full name
- 2] Address:
- 3] Tender notice number:
- 4] Date of opening etc.on this envelope.



Tender Terms & conditions

Annexure-B

1. A Tenderer must purchase his tender form in person , from the Accounts Section of Goa State Co-op.Milk Producers' Union Limited, Curti Ponda Goa or download form from our website **www.goadairy.com** and to be submitted along with the tender fees of Rs. 1000/- (Rupees One Thousand only) in the form of cash receipt /DD in envelop of Technical offer. Tenders without tender fees will be summarily rejected.
2. Reputed Pest management professional Bidders should quote rates for providing pest control treatment including all taxes.
3. Pest management professional should be current IPCA member.
4. Should enclose the Xerox copy current pest control license.
5. Bidder should have executed the value of contract he bided in similar type of industry successfully at least three years(Dairy industry, Food Industry -ISO-22000 certified units). Copy of documents to be attached.
6. Should furnish current clients list in similar type of industry along with contact person and contact number so as to get the reference
7. Should produce workmen's compensation insurance(In case of accident in companies premises).
8. Staff should be adequately trained in-house or by outside agency to carry out safe , effective and appropriate pest management / control measures. (Actual person working) must have proof of experience working In food industry.
9. List of pesticides to be used in the premises are acceptable for its use in

food industry and it can be verified by authority for approval.

10. **E.M.D amount Rs. 10,000** /- (Rupees Ten Thousand only) By way of DD / CASH RECEIPT /Bank Guarantee of Commercial Bank having validity 60 days shall be submitted by the tenderer.which will be converted as performance security till the contract period of successful bidder. If the bidder is applicable for EMD exemption attach necessary documents for the same.(attach MSME registration certificate /National Small Industries Corporation registration certificate)
 11. **Performance Security**:-The successful bidder who are exempted from EMD have to submit the performance security amount **Rs. 10000/-** (Rupees Ten Thousand only) in the form of Account payee Demand draft or Bank Guarantee from commercial bank which is valid for minimum 60 days.
 12. Validity period of a tender shall be for a period of 45 days from the date opening of tender.
 13. **Payment Terms**:- within 30 days on receipt of bill at GMU office and after confirmation of by Production department and Quality control department of Goa Milk Union on monthly basis.
 14. **Bills**: Bills should be prepared in the name of Goa State Co-operative Milk Producers' Union Limited, Curti Ponda Goa in duplicate. Mentioning the basic rates of the services & other components including taxes separately.
 15. **Penalty** : If specified work is not undertaken as per requirement, the bidder will have penalty of 20% of the amount of the said service/pest control treatment.
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I/we read the terms and conditions and agree with the same

Name & Address of Tenderer's

Sign & Stamp

FOR PROVIDING PEST CONTROL SERVICES

CHECKLIST

For envelope A

A).Eligible bidders should submit the following copies for qualifying in technical bid.

- 1. EMD paid by (DD / cash / Bank guarantee)**
- 2. Tender form fee cash receipt or DD.**
- 3. General profile of the bidder- Annexure -A**
- 4. Terms and Conditions- Annexure-B**
- 5. Pest Management/Control Requirements - Annexure-C**
- 6. Xerox copy of Current IPCA membership**
- 7. Xerox Copy of current pest control license**
- 8. GST registration certificate**
- 9. Client list or Work Order in similar type of industry at least 5 nos.**
- 10. MSME registration certificate /National Small Industries Corporation registration certificate) if applicable for EMD exemption.**

NOTE: Above documents must be submitted in the “Technical Bid” failing which tender will be summarily rejected.

Technical Bid check list for Envelope A

SR.No	List of <u>valid documents</u> attached	Yes or No.
1	EMD paid by (DD / cash / Bank guarantee)	
2	Tender form fee cash receipt or DD.	
3	General profile of the bidder- Annexure -A	
4	Terms and Conditions- Annexure-B	
5	Pest Management/Control Requirements- Annexure-C	
4	Xerox copy of Current IPCA membership	
5	Xerox Copy of current pest control license	
6	GST registration certificate	
7	Client List of similar type of industry (5 nos.)	
8	MSME registration certificate /National Small Industries Corporation registration certificate) if applicable for EMD exemption.	

DATE:

SIGN

COMPANY SEAL

GOA STATE CO-OPERATIVE MILK PRODUCERS' UNION LIMITED

ANNEXURE - A

GENERAL PROFILE OF THE TENDERER FOR PROVIDING PEST CONTROL SERVICES.

1. Name of the Tenderer _____

2. Address of the Tender _____

3. Telephone No. _____ Mobile No. _____

4. GSTN: _____

5. PAN CARD NO : _____

6. Payment Details of EMD submitted

Rs. _____ (Rupees _____ only)

Through Cash / DD / Bank Guarantee

If paid by DD : DD No. _____

If paid by Cash: Cash Receipt No. _____

7. Bank Details: Bank Name:

Account No: _____ Branch: _____

Address: _____

IFCS Code: _____ MICR Code _____

We agree to provide the pest control service as per the specification and other technical details as mentioned in the terms and conditions of the tender. We confirm that we agree to all other terms and conditions of your tender enquiry including the terms & conditions.

We confirm that our offer will remain valid for acceptance for ____ days after the date of opening the tenders.

(Signature, name and designation of the authorized executive of the tendering firm)

For and on behalf of

(Name and Address of the tendering firm)

Date :

Sign.

(Seal of the tendering firm)

GOA STATE CO-OPERATIVE MILK PRODUCERS' UNION LIMITED

Curti-Ponda-Goa.

Tender Notice No. GMU / Pest control services:813

Date:**01/07/2023**

Annexure-C

PEST MANAGEMENT / CONTROL REQUIREMENTS.

Keeping in view the present environmental , hygiene , health and food safety legislation pest management professional should be responsible for the following condition.

1. Two pest operator should be deployed on every treatment at Goa Dairy Plant, & Admin Building, at 6.00 pm to 9.00 pm on working days or as per need.
2. Also should hand over additional two Cockroach spray bottles as well as Rodent cake packets at the time of every service for emergency use or inside machinery use.
3. Contractor (Technical Expert) should be present during major audits to satisfy certifying agencies queries related to pest management and control services.
4. Should conduct periodic i.e Bi-monthly thorough inspection of premises , site and present a clear report with details of treatment , recommendations that gives accountability of both sides .
5. Should maintain documents and records as per food safety management system standard (ISO :22000:2018 & FSSAI requirements for onsite inspection. Pest Operator will obtain signatures of designated authorities in the section after each treatment as per

- frequency specified in the scope of work and will provide inspection report to concerned about status for accountability.
6. Material safety Data sheet of pesticides and standards operating procedures should be provide.
 7. Only CIB/ FSSAI approved chemicals to be used.
 8. Shall conduct pest management / pest control care awareness programme to key personals in the company to avoid any likely hazard twice in year.
 9. Pest treatment should be given to the following premises. Goa Dairy Plant, Ice cream Unit, Admin Building, Basement & Godowns, and all sections like Q.C Lab, Refrigeration & Boiler section, Marketing & Engg. Hall, Area Near ETP, & Plastic waste store Area.

DETAILS AS REGARDS TO THE SCOPE OF PEST CONTROL WORK.

A) Goa Dairy Plant:

1) HOUSE FLY CONTROL TREATMENT:

- a) Life cycle break down : ETP and all likely breeding areas in and premises where manure and waste food collected.

Frequency : Inspection & treatment every fortnightly an as per status.

To inform about the breeding locations with reasons to concerned authority for taking preventive measures.

- b) Adult Flies Killing.: Fly resting sites around R.M.R.D , Main Dairy, Production Block, Head Office ETP etc.

Frequency : Inspection & treatment every fortnightly an as per status.

2) DESINFESTATION COCKROACH, LIZARDS & ANTS ETC.

Inspection and treatment at such places having pest presence, cockroach hiding , resting places.

Frequency: All manufacturing area .i.e. Milk Pouching, Ice cream unit and all sections in dairy and Admin building, Gutters, Chambers, Drainage lines up to ETP plant.

Every fortnightly and as per status.

3) DESINFESTATION SPIDERS: Inspection and treatment at such places having pest presence, spider hiding, resting places, removal of cobwebs manually after treatment.

Frequency: All manufacturing area .i.e. Milk Pouching, Ice cream unit and all sections in dairy and Admin building,

Four times in year and as per status

4) RODENTS (RATS, MICE AND BANDICOOTS):

a)Step-1.- Inspection of entire premise and finding live burrows if any

- Treatment of burrows by keeping fresh anticoagulant rodenticides.

-repeating the treatment by interval of 15 days till finding live burrows.

b)Step-2. :- In relation to step -1, fixed bait station boxes will be placed in strategic positions and keeping fresh baits.

– changing the bait with interval of 15days.

-Applying glue boards and mechanical traps as per needs.

-Suggesting rodent proffing measures, hiding places to remove it.

c)Step-3.:- Total No of Baits station 30 +5

- all around the walls of building of Dairy Plant where it is necessary, Godowns, ice cream unit, production section and raw material store.

Frequency :- Fortnightly

d)Step-4:- At cattlefeed plant following areas to be covered:-

- Raw material Godwon No.1
- Raw material Godwon No.2
- Raw material Godwon No.3
- Cattlefeed Godown No.1
- Cattlefeed Godown No.2
- Production Room
- Grinding room
- Maintenance
- Lab, Admim Office, Security Gate, Weighing Bridge

Sd/-

MANAGING DIRECTOR

The Goa State Co-operative Milk Producers' Union Limited
Curti-Ponda Goa

I/we read the PEST MANAGEMENT / CONTROL REQUIREMENTS and agree with the same

Name & Address of Tenderer's

Sign & Stamp



GOA STATE CO-OPERATIVE MILK PRODUCERS' UNION LIMITED

Curti-Ponda-Goa.

Financial Bid

Annexure-D

a) The price offered by the bidder should be for providing the pest control treatment services & should confirm the requirements given in **Annexure-C** also GST Will be as per rule to be borne by the bidder.

16. RATE SHOULD BE AS BELOW :

SR. NO	Particulars	Monthly/ Yearly	For Dairy Plant & Admin Building		For Cattlefeed Plant	
1	General Disinfection	Monthly				
2	Rodent Control	Monthly				
3	Fly control	Monthly				
4	Spider control	Yearly				

Sd/-

MANAGING DIRECTOR

The Goa State Co-operative Milk Producers' Union Limited.