

**GOA STATE CO-OPERATIVE MILK PRODUCERS' UNION LIMITED**  
**CURTI PONDA GOA - 403401**

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# ***TENDER DOCUMENT***

**Open Tender Document No:Ref No: GMU/PURCH/SMP/23-24/992**  
**Dated: 04/08/2023 For Supply of Skimmed Milk Powder (SMP)**

**[www.goadairy.com](http://www.goadairy.com)**

**GOA STATE CO-OPERATIVE MILK PRODUCERS' UNION LIMITED**  
**CURTI PONDA GOA.403401**

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Tender Notice No.GMU/PURCH/SMP/2023-24/992

Date: 04/08/2023

**OPEN TENDER NOTICE**

Sealed tenders containing two envelope are invited by Goa State Co-operative Milk Producers' Union Limited, Curti Ponda Goa for supply of Skimmed Milk Powder (SMP) from Reputed Suppliers/Manufactures .

**Note:** 1] Detailed specifications of **Skimmed Milk Powder** (SMP) along with tender terms and conditions are enclosed with the tender form.

2] Cost of the Tender Form is Rs. 1000/- .

1] Tender form will be issued from **04/08/2023** upto **10/08/2023 upto 05.00 P.M** working days during office hours.

2] Last date of submission of Tender Form is **10/08/2023 upto 05.00 P.M.**

3] Place: Goa State Co-op. Milk Producers' Union Ltd., Curti Ponda Goa.

4] Date of opening of Tender is **11/08/2023 at 11.00 A.M.**

The Goa Milk Union reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.

Date: 04/08/2023

Place: Curti Ponda Goa.

sd/-

Managing Director

Goa State Co-operative Milk Producers' Union Limited

**GOA STATE CO-OPERATIVE MILK PRODUCERS' UNION LIMITED**  
**CURTI PONDA GOA.403401**

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SEALED TENDER FOR SUPPLY OF **Skimmed Milk Powder (SMP)** FOR GOA DAIRY  
PLANT.  
TWO ENVELOP METHOD

The tender shall be submitted in the two envelopes method. One of which will be called “Envelope of Technical Offer” and other one a “Commercial Envelope” or “Envelope of Rates”.

**A) The envelope of Technical offer** shall contain the following documents:

- 1] (a) **Cash receipt / Demand Draft / NEFT / RTGS details of Rs.1000/-** as a Tender Form fees.
- (b) **EMD amount Rs. 25,000/- as per statement below** By way of **Cash receipt or Demand Draft / Nationalised Bank Guarantee** having minimum 6 month validity on the value quoted against each item in the Commercial envelop or Envelope of Rates. DD in favour of Chairman, **Goa State Co-operative Milk Producers' Union Limited**, payable at Ponda Goa. **NEFT / RTGS details if amount is transferred online. Copy of MSME Certificate if opted for exemption.**
- 2] General Profile of Tenderer. (Annexure – C)
- 3] General Terms & Condition of the Tenders (Annexure – A)
- 4] Copy of FSSAI License
- 5] GST Registration Certificate
- 6] Income Tax Return file Acknowledgement for the Assessment year 2021-22 and 2022-23.
- 7] MSME registration certificate / National Small Industries Corporation registration certificate if applicable for EMD exemption.

**NOTE: Above documents must be submitted in the “Technical Offer” envelope failing which “Commercial Envelope” of such tenderers will not be opened.**

**B} Commercial Envelope or Envelope of rates** shall contain the following documents:-

- 1] The price offered by the tenderers which is duly signed.----- **Annexure -**

Both the above envelopes shall be separately sealed and marked clearly as (A) “**TECHNICAL TENDER ENVELOPE** and (B) **COMMERCIAL TENDER ENVELOPE OR ENVELOPE OF RATES.**

These envelopes shall be kept together in a big envelope, which shall also be sealed.

The tenderers shall write:-

- 1) His full name,
- 2) Address,
- 3) Tender Notice number
- 4) Date of opening Etc. On this envelops

**GOA STATE CO-OPERATIVE MILK PRODUCERS' UNION LIMITED  
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**ANNEXURE - A**

**GENERAL TERMS AND CONDITIONS OF THE TENDERS FOR  
PURCHASE OF SKIMMED MILK POWDER THROUGH OPEN  
TENDER .**

1. A Tenderer must purchase his tender form in person, from the Accounts Section of Goa State Co-op.Milk Producers Union Limited, Curti Ponda Goa or download form from our websitr [www.goadairy.com](http://www.goadairy.com) and to be submitted along with the tender fees of Rs. 1000/- (Rupees One Thousand Only) in the form of Cash receipt/DD in envelop of Technical offer. Tenders without tender fees will be summarily rejected.
2. Reputed manufacturers /Co-Operative milk Unions/Milk Federations equipped with sophisticated technology with storage facility and sound financial capability for manufacturing SMP can participate in the tender.
3. Bidder should quote rates for F.O.R destination including all taxes & other costs.
4. E.M.D amount @ 25,000/- on the value quoted against the total amount of SMP by way of RTGS/NEFT shall be credited by the tenderer which will be converted as performance security till the supply of Skimmed Milk Powder of successful bidder. If the bidder is applicable for EMD exemption attach necessary documents for the same.( attach MSME registration certificate /National Small Industries Corporation registration certificate)
5. **Performance Security**:-The successful bidder who are exempted from EMD have to submit the performance security amount (3% of total amount of SMP ) in the form of Account payee Demand draft or Bank Guarantee from commercial bank which is valid for minimum 60 days.
6. Validity period of a tender shall be for a period of 45 days from the date opening tender.
7. Inspection: GOA STATE CO-OPERATIVE MILK PRODUCERS' UNION LTD reserves the right to inspect the SMP manufacturing unit before

purchase of butter.

8. Supply:-Supply as per specifications schedule(D) given by purchase department of Goa Milk union after receipt of Purchase Order. SMP should be dispatched in insulated van & should be properly covered under transit insurance, however the supplier will be responsible until the entire material arrives in good condition. SMP will be accepted on working days between 10 am to 4 pm in Goa dairy Cold Store.
9. Successful bidder should attach the certificate of Analysis of SMP along with the consignment.
10. Payment Terms:- Within 7 days on receipt of material at site and after confirmation of the quality of SMP by Production department and Quality control department of Goa Milk Union.
11. Bills: Bills should be prepared in the name of Goa State Co-operative Milk Producers' Union Limited, Curti Ponda Goa in duplicate. Mentioning the basic cost of the SMP & other components including taxes separately.
12. Loading & Unloading charges should be paid by supplier.
13. **Financial bid as specified in Annexure "E" shall contain following**
  - a) The price offered by the bidder should be for SMP & should confirm the specifications given in Annexure-D.

Rate should be as below F.O.R Goa Dairy

Sr. No	a)Cost of SMP per kg in rs.	b)Transport charges,Transit insurance,loading &Unloading charges & any other taxes etc.	c)GST % In Rs.	Total amount per kg in Rs. (a+b+c)

Sd/-  
Managing Director  
Goa State Co-operative Milk Producers' Union Limited

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I/we read the terms and conditions and agree with the same

Name & Address of Tenderer's

**Sign & Stamp**

**GOA STATE CO-OPERATIVE MILK PRODUCERS' UNION LIMITED  
CURTI PONDA GOA.403401**

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**ANNEXURE – B (CHECKLIST)**

**FOR PURCHASE OF SKIMMED MILK POWDER (SMP)**

**A).Eligible bidders should submit the following copies for qualifying in technical bid.**

- 1. EMD paid by (DD/Cash/Bank Guarantee)**
- 2. Tender form fee cash receipt or DD.**
- 3. General Terms & Condition of the Tenders (Annexure – A)**
- 4. General Profile of Tenderer. (Annexure – C)**
- 5. Copy of FSSAI License**
- 6. GST Registration Certificate**
- 7. Copy of Pan Card**
- 8. Income Tax Return file Acknowledgement for Assessment year 2021-2022 and 2022-2023.**
- 9. MSME registration certificate / National Small Industries Corporation registration certificate if applicable for EMD exemption.**

**NOTE:Above documents must be submitted in the “Technical Bid” failing which tender will be summarily rejected.**

**THE GOA STATE CO-OPERATIVE MILK PRODUCER'S UNION LTD.  
CURTI PONDA – GOA 403 401**

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**ANNEXURE- C**

**General Profile of the Tenderer for supply of Skimmed Milk Powder (SMP)**

1. Name of the Tenderer: \_\_\_\_\_

2. Address of the Tenderer: \_\_\_\_\_

3. Mobile No. \_\_\_\_\_

4. Email: \_\_\_\_\_

5. GSTN: \_\_\_\_\_

6. PAN: \_\_\_\_\_

7. Payment Details of EMD submitted:

Rs. \_\_\_\_\_ (in words)

Through Cash/DD RTGS

If paid by DD: DD No. \_\_\_\_\_

If paid by cash: Cash Receipt No. \_\_\_\_\_

If paid by RTGS: UTR No. \_\_\_\_\_

Bank Details:

Bank Name: \_\_\_\_\_

Account No. \_\_\_\_\_ Branch \_\_\_\_\_

Bank Address: \_\_\_\_\_

IFSC Code: \_\_\_\_\_ MICR Code: \_\_\_\_\_

We agree to supply Skim Milk Powder as per the specification and other technical details as mentioned in the terms and conditions of the tender. We confirm that we agree to all other terms and conditions of your tender enquiry including the terms of delivery, period of delivery.

We confirm that our offer will remain valid for acceptance for \_\_\_ days after the date of opening the tenders.

(Signature, name and designation of the authorized executive of the tendering firm)  
For and on behalf of .....

(Name and Address of the tendering firm)  
Date:

Sign.  
(Seal of the tendering firm)



**GOA STATE CO-OPERATIVE MILK PRODUCERS' UNION LIMITED**

**CURTI-PONDA-GOA . PIN :403401**

**Annexure – D**

**TECHNICAL SPECIFICATIONS FOR SKIMMED MILK POWDER**

Skimmed Milk Powder containing to IS 13334 (part – 1), 1992 & satisfying the requirements of FSSAI Act. SMP shall be produced out of fresh Cow Milk and packed in 25 Kg Kraft paper bags.

Sr. No.	Parameters	Specification
1	Description	Creamish in colour, smooth & free flowing
2	Flavour & Odour	Pleasant, Clean & Fresh
3	Moisture % by mass (Max)	4
4	Total Solids % by mass (Min)	96
5	Fat % by mass (Max)	1.5
6	Insolubility index (Max)	1.5 ml
7	Total Ash by mass (Max)	8.2
8	Titratable acidity (as lactic acid) % by mass (Max)	1.5
9	Protein % (Min)	34
10	Total bacterial count per gm (Max)	50000
11	Coliform count	Absent
12	Staphylococcus aureus	Absent
13	Salmonella & Shigella	Absent
14	Yeast & Mold	Absent

**Seal & Sign of the Bidder**

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**Annexure - E Financial Bid**

Name & Address of Tenderer (Ph. No., Mob. No., Fax No., Email)								
Sr. No.	Description	Unit	Qty	Rate in Rs.				
				a) Cost of SMP per kg in Rs	b) Transport charges & Transit insurance, loading & unloading charges & any other charges in Rs.	GST (in % only)	GST Amount in Rs	Total Price per in Rs.
1	Supply of Skimmed Milk Powder (SMP)	kgs	2000					
	Total:-							
NOTES								
1. EMD Details				Amount:Rs.....(Rupees..... only) Mode of payment:DD / CASH / BANK GUARANTEE				
			2	I/We agree to abide by all terms & conditions as specified in Annexure- 'A' & Annexure-D				
			Date Place					

Sign of Tenderer